

Regulatory Accountant

Key attributes for a Regulatory Accountant include a willingness to learn and develop expertise and technical knowledge in oil and gas accounting and accounting processes. In addition, a Regulatory Accountant must exhibit and utilize critical thinking and strong analytical skills. A Regulatory Accountant must have the ability to analyze and understand accounting concepts, contracts, and data. A Regulatory Accountant must have excellent verbal and written communication skills.

Who WE are...

Our Vision is to “Strive to be the leading provider of business solutions and financial expertise in the energy sector and beyond.” Martindale is dedicated to delivering exceptional services and fostering long-term relationships with our clients.

At Martindale, we are committed to our Mission of “providing the highest level of expertise, care, and professionalism in each and every project, service, and interaction. We are committed to ensuring the continued growth and success of our clients and our company.”

At Martindale, we uphold our values of Integrity, Care, Excellence, Loyalty, and Growth. We believe in doing things right and always doing right by each other. Our commitment to care goes beyond the superficial; instead, it is demonstrated in our dedication to serving both our team members and our clients. We prioritize creating a supportive and inclusive environment where everyone feels valued and empowered to contribute and be their best. This culture of care fosters strong relationships within our team and enables us to deliver best-in-class services to our clients.

Who YOU are...

You are a person that excels at taking charge and are known as a leader among your peers. You have a positive attitude, a strong work ethic, and the personality to be the drum major leading the band. You are process driven and a problem-solver. You are adept at communicating clearly and concisely. You have learned through other experiences the importance of communication. You are a person that has a high level of emotional intelligence, and you are willing to commit to ensuring your contributions enhance your team. You demonstrate a strong ability to prioritize and manage competing priorities. You enjoy travel and are willing to work extended hours when required to complete a project or assignment.

Expected Leadership Competencies

As an individual contributor, you are expected to lead yourself and influence others by exhibiting the following leadership competencies:

- Consistent workplace behavior, level of productivity, and communication.
- Reliable follow through internally and externally.
- Fosters positive working relationships with colleagues, contributes actively to team efforts, and seeks opportunities to support others.
- Actively seeks performance feedback from colleagues, supervisor, and other stakeholders.
- Works to understand personal and team members' strengths, weaknesses, and communication styles, and adapts accordingly.

Role Specific Responsibilities

- Has an ownership mentality of their work product.
- Works directly with other Regulatory Accountants and under the supervision of the Regulatory Pod Leader, Regulatory Supervisor, Regulatory Manager, and/or the VP of Regulatory on specific tasks and projects.
- Asks questions, learns Martindale standards and documentation techniques, and understands the regulatory accounting cycle.
- Successfully builds and understands Excel analysis schedules.
- Communicates efficiently and often with team members, clients, and external agencies
- Writes professional emails, requests for information, and client memos.
- Uses logical reasoning.
- Seeks to understand, learn, and apply oil and gas terms, operations for specific assets, federal and state laws and regulations, and accounting guidelines and procedures.
- Demonstrates the ability to be flexible and adjust their work schedule to meet internal or client deadlines.
- Shows a willingness to work extended hours when necessary to complete a task or project to meet internal or client deadlines.
- Shows a willingness to help when help is needed and a willingness to take on additional responsibilities.
- Keen critical thinking skills with the ability to manage multiple, competing priorities.
- Works with the regulatory team to create an exceptional client experience through high quality support and communication.
- Provides value to the regulatory team and organization to facilitate continued growth and development.
- Attends client meetings and/or external agency meetings to facilitate regulatory processes.
- Prepares, analyze, and remit regulatory filings and/or taxes to state and federal agencies with attention to detail.
- Processes Prior Period Adjustments and filing amended reports.
- Proficient in the use of state and governmental databases.

- Communicates and interacts with external contacts at Regulatory & Taxing Authorities.
- Researches and analyzes federal and state regulatory and tax codes and communicates to management and clients.
- Implements efficiencies to streamline and ensure accurate reporting.
- Understands and adheres to established internal controls as well as identifies opportunities for improvement.
- Demonstrates a high level of personal motivation to work independently and as part of a team.
- Understands the importance of deadlines.

Minimum Qualifications

- Bachelor's degree or equivalent work experience (preferably in business, math, or finance).
- Tech savvy and proficient with Microsoft Office Suite, Power BI, and other governmental reporting agencies.
- Willingness to travel on occasion.

Equal Opportunity Employer